

**PENDLETON COUNTY FISCAL COURT
FEBRUARY TERM
FEBRUARY 23, 2021 6:00 PM
COURT MET PURSUANT TO ADJOURNMENT WITH
HONORABLE DAVID S. FIELDS, COUNTY JUDGE EXECUTIVE
PRESIDING**

Members Present: Magistrates, Whaley, Plummer, Gregg and Mineer attended by Zoom
Members Absent: None
County Attorney: Honorable Stacey Sanning

The meeting was called to order at 6:03 p.m. by Judge Fields. Invocation was given by Magistrate Whaley with the Pledge of Allegiance being led by Judge Fields.

In Re: Approval of Agenda

Judge Fields presented the agenda for the meeting. Magistrate Plummer made a motion, seconded by Magistrate Gregg to approve the agenda as presented, motion carried.

In Re: Approval of Minutes

Fiscal Court Clerk, Marianne Roseberry provided the court with the minutes of the February 9, 2021 meeting, February 13, 2021 Special Called Meeting and February 16, 2021 Special Called Meeting. Magistrate Whaley made a motion, seconded by Magistrate Plummer that the minutes be approved as presented, motion carried.

In Re: Treasurer's Report

Pendleton County Treasurer, Vicky King, provided the court with a copy of the treasurer's report for the month of January 2021 at the February 9, 2021 meeting. Magistrate Gregg made a motion, seconded by Magistrate Mineer to approve the treasurer's report as presented, motion carried.

In Re: Stephanie Schlueter – Community Health Improvement Plan

Stephanie Schlueter with Three Rivers District Health Department presented the Community Health Improvement Plan to the Court. The top three priorities the Community Wellness Coalition identified the need for are Mental Health, Physical Health and Access to Services. The Coalition will work to implement projects and activities to improve these three priorities throughout the life of the plan (2020-2024).

In Re: Recreation Purchase 1/3 major Purchases per Rec. Agreement

Judge Fields presented a quote on a mower for the Recreation Committee. The county would be responsible for 1/3 of major purchases per the agreement. Magistrate Gregg made a motion, seconded by Magistrate Plummer to approve paying 1/3 of the purchase of a mower for \$3,199.00, motion carried.

In Re: 2nd Reading of Ordinance 410.1 Amending Ordinance 410.0 (Licenses)

Judge Fields gave the 2nd reading of Ordinance 410.1 amending Ordinance 410.0 Section 10.016 – L license fees. Magistrate Plummer made a motion, seconded by Magistrate Whaley to approve the Ordinance, motion carried.

In Re: County Clerks 2020 Budget Close-Out and Excess Fees

Judge Fields presented the County Clerks 2020 Budget Close Out and Excess Fees. Magistrate Plummer made a motion, seconded by Magistrate Whaley to approve the budget close out and excess fees, motion carried.

In Re: Sheriff's 2020 Budget Transfers

Judge Fields presented the Sheriff's 2020 Budget Transfers. Magistrate Gregg made a motion, seconded by Magistrate Plummer, motion carried with a nay from Magistrate Mineer due to not being able to review.

In Re: Sheriff's 2020 Budget Close-Out and Excess Fees

Judge Fields presented the Sheriff's 2020 Budget Close-Out and Excess Fees. After a discussion Magistrate Gregg made a motion, seconded by Magistrate Plummer to table this until they have time to review in Caucus, motion carried.

In Re: Donation to Red Cross

Judge Fields presented a request for a donation of \$2,500 from the American Red Cross Bluegrass Chapter. Magistrate Gregg made a motion to approve the donation of \$2,500 as long as the money is utilized in Pendleton County, seconded by Magistrate Plummer, motion carried.

In Re: Transfers

Judge Fields presented and reviewed the budget account transfers. Magistrate Whaley made a motion, seconded by Magistrate Plummer that the transfers be approved, motion carried.

**PENDLETON COUNTY FISCAL COURT
TUESDAY, FEBRUARY 23, 2021
6:00 PM
COURT ORDER TRANSFERS**

BUDGET ACCOUNT TRANSFERS:

General Fund

Transfer from (01-9200-999) Reserve for Transfers to the following accounts:

01-5010-445	County Clerk Office Supplies	\$ 600.00
01-5047-445	Tax Admin Office Supplies	\$ 50.00
01-5115-481	Code Enforcement Uniforms	\$ 105.00
01-8011-305	Site Development – Architect Service	\$2,000.00

Interfund Transfers:

Transfer from General Fund to Jail Fund for Operations: \$30,000.00

David Fields, Judge/Executive

Vicky King, Treasurer

In Re: Payment of Claims

Judge Fields presented and reviewed the payment of claims. Magistrate Plummer made a motion, seconded by Magistrate Whaley that the claims be approved and paid as presented, motion carried.

Vendor Claims Register - Detail									
PENDLETON COUNTY FISCAL COURT									
All Batches									
GeneralFund									
From: 02/23/2021 To: 02/23/2021									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001372	02/23	00005229	26224745	01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	FEB COPIER LEASE - JUDGE'S OFFICE	<input checked="" type="checkbox"/> 00024624	215.00
00001372	02/23	00005229		01-5075-445-	ECONOMIC DEVELOPMENT OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	FEB COPIER LEASE - ECON DEV	<input checked="" type="checkbox"/> 00024624	145.00
2 Voucher Items Listed									360.00
00001373	02/23	00005218		01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	OFFICE DEPOT	STAPLES - JUDGE'S OFFICE	<input checked="" type="checkbox"/> 00024625	3.43
00001373	02/23	00005218		01-5040-445-	CO. TREASURER, OFFICE SUPPLIES	OFFICE DEPOT	EXPANDING FOLDERS - TREAS	<input checked="" type="checkbox"/> 00024625	96.73
00001373	02/23	00005218	157285483001	01-5047-445-	TAX ADMINISTRATOR OFFICE SUPPLIES	OFFICE DEPOT	FAS™ DUE STAMPS - OCC TAX	<input checked="" type="checkbox"/> 00024625	6.29
00001373	02/23	00005218	157283405001	01-5070-445-	P & Z OFFICE SUPPLIES	OFFICE DEPOT	SX12 ENVELOPES - P & Z	<input checked="" type="checkbox"/> 00024625	6.79
4 Voucher Items Listed									113.24
00001374	02/23	00005248	8908	01-5010-445-	CO. CLERK OFFICE SUPPLIES	DONNA ROSE COMPANY	RECORDING BOOKS & PAPER - COUNTY CLERK	<input checked="" type="checkbox"/> 00024626	931.00
1 Voucher Items Listed									931.00
00001375	02/23	00005234		01-5025-499-	OTHER SUPPLIES	BB&T	JAN ZOOM FEE - FISCAL COURT	<input checked="" type="checkbox"/> 00024627	15.89
1 Voucher Items Listed									15.89
00001376	02/23	00005222	2902	01-5070-399-	PLANNING - COMPREHENSIVE	PLANNING & DEVELOPMENT SERVICES OF KEN FLAT APFS - MESSER & BROWN		<input checked="" type="checkbox"/> 00024628	220.00
1 Voucher Items Listed									220.00
00001377	02/23	00005237	197335	01-5080-571-	COURTHOUSE RENEWALS & REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	FEB PEST CONTROL - COURTHOUSE	<input checked="" type="checkbox"/> 00024629	25.00
00001377	02/23	00005237		01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	FEB PEST CONTROL - JUSTICE CENTER	<input checked="" type="checkbox"/> 00024629	25.00
00001377	02/23	00005237		01-5085-571-	CO PROPERTIES - RENEWALS & REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	FEB PEST CONTROL - ANIMAL SHELTER	<input checked="" type="checkbox"/> 00024629	25.00
00001377	02/23	00005237		01-5086-571-	RENEWALS AND REPAIRS ANNEX BLDG.	A-ACTION PEST CONTROL OF KENTUCKY, INC	FEB PEST CONTROL - ANNEX BLDG	<input checked="" type="checkbox"/> 00024629	25.00
00001377	02/23	00005237		01-5305-571-	SENIOR CENTER RENEWALS AND REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	FEB PEST CONTROL - SENIOR CENTER	<input checked="" type="checkbox"/> 00024629	25.00
5 Voucher Items Listed									125.00
00001378	02/23	00005256	0367120-IN	01-5115-481-	CODE ENFORCEMENT UNIFORMS	SYMBOL ARTS, LLC	CODE ENFORCEMENT BADGE	<input checked="" type="checkbox"/> 00024630	105.00
1 Voucher Items Listed									105.00
00001379	02/23	00012049	155014	01-5205-385-	VETERINARY SERVICE	WALTON ANIMAL CLINIC	NEUTER & RABIES - MAX	<input checked="" type="checkbox"/> 00024631	60.00
1 Voucher Items Listed									60.00
00001380	02/23	00012050	183036	01-5205-385-	VETERINARY SERVICE	GRANTS LICK VETERINARY HOSPITAL	IV INFUSION SET, NEEDLES FLUIDS - ANIMAL SHELTER	<input checked="" type="checkbox"/> 00024632	19.38
1 Voucher Items Listed									19.38
00001381	02/23	00005236	8472	01-8011-305-	SITE DEVELOPEMENT - ARCHITECT SERVICE	KBA, INC / ARCHITECTS	ANIMAL SHELTER PLANS FINAL	<input checked="" type="checkbox"/> 00024633	1,938.25
1 Voucher Items Listed									1,938.25
00001404	02/23	00005246		01-5085-571-	CO PROPERTIES - RENEWALS & REPAIRS	CORKEN STEEL PRODUCTS CO.	PILOT GAS VALVE - COUNTY BARN	<input checked="" type="checkbox"/> 00024634	165.50
1 Voucher Items Listed									165.50
11 Vouchers Listed									4,053.26
02/24/2021 03:32 pm									
									Page 1 of 1

Vendor Claims Register - Detail									
PENDLETON COUNTY FISCAL COURT									
All Batches									
RoadFund									
From: 02/23/2021 To: 02/23/2021									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001382	02/23	00012110	2905990894	02-6105-447-	ROAD MATERIALS	CARGILL, INCORPORATED	90.56 TON DE-ICER	<input checked="" type="checkbox"/> 00011711	6,271.28
00001382	02/23	00012115	2905994619	02-6105-447-	ROAD MATERIALS	CARGILL, INCORPORATED	95.70 TON DE-ICER	<input checked="" type="checkbox"/> 00011711	6,627.23
00001382	02/23	00012126	2905990844	02-6105-447-	ROAD MATERIALS	CARGILL, INCORPORATED	45.12 TON DE-ICER	<input checked="" type="checkbox"/> 00011711	3,124.57
00001382	02/23	00012130	2906003020	02-6105-447-	ROAD MATERIALS	CARGILL, INCORPORATED	24.35 TON DE-ICER	<input checked="" type="checkbox"/> 00011711	1,686.24
00001382	02/23	00012133	2906006599	02-6105-447-	ROAD MATERIALS	CARGILL, INCORPORATED	95.76 DE-ICER ROAD SALT	<input checked="" type="checkbox"/> 00011711	6,631.40
00001382	02/23	00012143	2906023800	02-6105-447-	ROAD MATERIALS	CARGILL, INCORPORATED	91.28 TON ROAD SALT	<input checked="" type="checkbox"/> 00011711	6,321.15
6 Voucher Items Listed									30,661.87
00001383	02/23	00012106	KK351445	02-6105-447-	ROAD MATERIALS	TRUCK AND TRAILER SUPPLY	7 SETS TIRE CHAINS	<input checked="" type="checkbox"/> 00011712	1,022.00
00001383	02/23	00012135	KK351674	02-6105-447-	ROAD MATERIALS	TRUCK AND TRAILER SUPPLY	BRAKE CHAMBERS D/T #8	<input checked="" type="checkbox"/> 00011712	146.25
2 Voucher Items Listed									1,168.25
00001384	02/23	00012109	61282440	02-6105-447-	ROAD MATERIALS	TRIAD TECHNOLOGIES, LLC	HOSE & FITTINGS	<input checked="" type="checkbox"/> 00011713	242.94
1 Voucher Items Listed									242.94
00001385	02/23	00005220	537546	02-6105-447-	ROAD MATERIALS	ST. ELIZABETH BUSINESS HEALTH CENTER	DOT DRUG SCREEN - C. JENKINS	<input checked="" type="checkbox"/> 00011714	44.00
1 Voucher Items Listed									44.00
00001386	02/23	00005235		02-6105-447-	ROAD MATERIALS	BB&T	BLADE REPLACEMENT FOR SIGNS - ROAD	<input checked="" type="checkbox"/> 00011715	12.99
1 Voucher Items Listed									12.99
00001387	02/23	00005227	22322	02-6105-447-	ROAD MATERIALS	RODNEY MILES BODY SHOP	REPAIR EXHAUST BRAKE - TRUCK # 0	<input checked="" type="checkbox"/> 00011716	160.00
00001387	02/23	00005258	22336	02-6105-447-	ROAD MATERIALS	RODNEY MILES BODY SHOP	HEAVY DUTY WRECKER - MCKENNYSBURG	<input checked="" type="checkbox"/> 00011716	250.00
2 Voucher Items Listed									410.00
00001389	02/23	00005247	361362	02-6105-447-	ROAD MATERIALS	HALL SIGNS INC.	OTHER SIGNS FOR ROAD DEPT	<input checked="" type="checkbox"/> 00011717	2,921.48
1 Voucher Items Listed									2,921.48
00001390	02/23	00005250	71612	02-6105-447-	ROAD MATERIALS	TRIGON IMAGING SOLUTIONS	AVERY GREEN FILM - ROAD SIGNS	<input checked="" type="checkbox"/> 00011718	579.22
1 Voucher Items Listed									579.22
00001391	02/23	00005257	22873	02-6105-447-	ROAD MATERIALS	TIM NORTON AUTO SERVICE L.L.C.	2- TIRES - FORD 1 TON	<input checked="" type="checkbox"/> 00011719	240.00
1 Voucher Items Listed									240.00
00001392	02/23	00012141	37203	02-6105-447-	ROAD MATERIALS	J. EDINGER & SON, INC.	7 - SNOW PLOW CUTTING EDGE	<input checked="" type="checkbox"/> 00011720	1,792.00
1 Voucher Items Listed									1,792.00
00001393	02/23	00005245	1940	02-6105-447-	ROAD MATERIALS	CGH MECHANICAL SERVICES	REPAIR TO TRUCK HYDRAULIC - D/T # 5	<input checked="" type="checkbox"/> 00011721	350.00
1 Voucher Items Listed									350.00
11 Vouchers Listed									38,422.75
02/24/2021 03:32 pm									
									Page 1 of 1

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

JailFund

From: 02/23/2021 To: 02/23/2021

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001394	02/23	00005255		03-5101-399-	MISCELLANEOUS CONTRACTUAL SERVICES	SHERIFF	JAN GAS - JAIL TRANSPORT	<input checked="" type="checkbox"/> 00008303	588.00
1 Voucher Items Listed									588.00
00001395	02/23	00011859		03-5101-573-	TELEPHONE	EDDIE TUCKER	FEB CELL PHONE - JAILER	<input checked="" type="checkbox"/> 00008304	46.00
1 Voucher Items Listed									46.00
00001396	02/23	00011888		03-5101-573-	TELEPHONE	ANTHONY GILLESPIE	1/18 - 2/17 CELL PHONE - JAILER	<input checked="" type="checkbox"/> 00008305	46.00
1 Voucher Items Listed									46.00
3 Vouchers Listed									680.00
3 Voucher Items Listed									

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

L.G.E.A.Fund

From: 02/23/2021 To: 02/23/2021

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001397	02/23	00005230		04-5135-445-	OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	FEB COPIER LEASE - EOC	<input checked="" type="checkbox"/> 00004430	185.00
1 Voucher Items Listed									185.00
00001398	02/23	00005238		04-5135-571-	RENEWALS AND REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	FEB PEST CONTROL - EOC	<input checked="" type="checkbox"/> 00004431	25.00
1 Voucher Items Listed									25.00
00001399	02/23	00005228	22321	04-5135-592-	EMERGENCY MANAGEMENT VEHICLE&MAINTN	RODNEY MILES BODY SHOP	4 TIRES - E M TAHOE	<input checked="" type="checkbox"/> 00004432	556.48
1 Voucher Items Listed									556.48
00001403	02/23	00011999		04-5135-445-	OFFICE SUPPLIES	I.D. VILLE	PRINTER RIBBON - ID CARD PRINTER	<input checked="" type="checkbox"/> 00004433	117.00
1 Voucher Items Listed									117.00
4 Vouchers Listed									883.48
4 Voucher Items Listed									

From: 02/23/2021 To: 02/23/2021

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pa Check	Amount
00001400	02/23	00012003	8350	75-5145-399-	MISCELLANEOUS CONTRACTUAL SERVICE	INDIGITAL	FEB HOSTING & MAINT SERVICES	<input checked="" type="checkbox"/> 00004222	945.00
							1 Voucher Items Listed		945.00
00001401	02/23	00012002	1352754	75-5145-569-	911 STAFF TRAINING	HEALTH & SAFETY INSTITUTE	CPR/FIRST AID - ANGIE, SUSAN, RON, MONICA	<input checked="" type="checkbox"/> 00004223	46.00
							1 Voucher Items Listed		46.00
							2 Vouchers Listed	2 Voucher Items Listed	991.00

02/24/2021 03:33 pm

Page 1 of 1

From: 02/23/2021 To: 02/23/2021

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001402	02/23	00005244		91-5210-468-	RECYCLING AND LANDFILL SUPPLIES	RUMPKE	FEB FREE DAY	<input checked="" type="checkbox"/> 00002037	22.23
								1 Voucher Items Listed	22.23
1 Vouchers Listed								1 Voucher Items Listed	22.23

02/24/2021 03:34 pm

Page 1 of 1

Judge Fields gave an update on the first Code Enforcement Board Meeting on February 22, 2021. Magistrate Whaley inquired about a water line for Center Ridge Road.

In Re: Adjournment

Magistrate Gregg made a motion, seconded by Magistrate Whaley that this meeting be adjourned to meet again in regular session on March 9, 2021 subject to any special called meetings, motion carried.

ATTEST:

Pendleton County Judge/Executive

Pendleton County Fiscal Court Clerk